

Empanelment of Lean Consultant

1. Only Consultant Organization will be empanelled under the scheme. This time no Individual Consultants will be allowed for participation in scheme.
2. Central Database of empanelled consultant organization (Including names of consultants being empanelled from each organization) will be maintained.
3. Implementing Agencies (IA) will be responsible for empanelment of Consultant Organizations as per laid down procedures.
4. Consultant Organization Empanelled with one Implementation Agency will be considered for empanelment by all Implementing Agencies thereby available for selection by all Implementing Agencies.
5. Consultant Organization desirous to be part of scheme needs to be registered as Public, Private, Government Company -Partnership, Registered Society, Research/ Academic Institution, Industry Association etc.
6. Consultant Organization desirous to participate under the scheme are required to following documents
 - a. Copy of Registration Certificate
 - b. Copy of PAN No.
 - c. Copy of GST Registration
 - d. Aadhar Number of CEO / Director or whosoever in charge of organization

7. Experience of Consultant Organization

- a. 5 to 7 years (**Intermediate Level**); 7 to 10 years (**Advance Level**)
- b. Needs to share the details of projects being handled by the Organization (must have completed at least 2 -3 lean project as an organization and needs to demonstrate the saving being generated as a result of implementation of Lean Tools and Techniques in the unit.). Require to submit work orders/project completion certificates of 2-3 project as given above.
- c. Work Experience need not to be limited to implementation of 5S only
- d. Organization must have demonstrated implementation of other lean tools as well

8. Qualification of Individual Working in Consultant Organization

a) Qualification

- i. Engineering Graduate or Diploma in Engineering (Any Other Equivalent Qualification)
- ii. PGDM/ MBA
- iii. PGDCA / MCA
- iv. Any other technical qualification like – M.Sc. etc.

- b) Consultant preferably may have undergone either Six Sigma or Lean Six Sigma Green Belt or any other training related to Lean Tools and Techniques apart from above qualification.

9. Experience (Individual working in Consultant Organization)

- i. Total working experience: 5 to 7 years (**Intermediate Level**); 7 to 10 years (**Advance Level**)
- ii. Individuals with less than 5 years' experience in lean tools and techniques cannot work as full-time consultant under the scheme. Such consultants can work as an Assistant Consultant under supervision or Guidance of Senior Consultant

Note:

- A. Where Consultant Organization (CO) do not have full time working consultant, work through empanelled consultant; such consultant organization may be required to submit the copy of contract with Individual Consultants at the time of empanelment. In case empanelled consultant leave the project in between, it will be responsibility of consultant organization for arranging another alternative equally competitive and empanelled consultant for allotment to GoE.